

Position: Assistant Chief Engineer

Reports to: Director of Building Engineering

Summary

The Assistant Chief Engineer will work under the direction of the Director of Building Engineering. As the Assistant Chief Engineer, you will oversee the management of all buildings under the maintenance agreement. You will be working very closely with our client and will handle the management of all personnel and maintenance under your supervision. There will be a focus on leadership, communication, and reporting for this position.

Responsibilities

- Maintenance, troubleshooting, and repair of biotech and lab facilities: This position will be required to work in some types of lab environments including BSL3 labs
- Complete assigned projects and tasks efficiently, professionally and on schedule. Assign tasks to others as needed
- Supervises and coordinates activities of building engineers engaged in keeping buildings and grounds in clean and orderly condition and in maintaining and repairing systems and physical structures of buildings
- Monitors the performance of the maintenance crew, acknowledges positive performance and takes corrective action as required within company guidelines and policies
- Directs and oversees the performance of all maintenance, repair or replacement of systems, equipment or components in the following areas:

Electrical	Elevator
HVAC	Security and Life Safety
Plumbing & General Mechanical	Controls
- Maintain the cleanliness and appearance of all machine rooms, electrical rooms, pump rooms, and cooling towers
- Routinely inspect building and equipment to determine additional maintenance or repairs required
- Operate and maintain emergency backup power generator plant
- Keep vendors, building customers, and property management teams aware and informed of operations
- Work with management team to develop budgets and emergency plans
- Review recurring task lists, PMs and Work Orders in the work order management system
- Understands the businesses within facilities to meet the customer's technical needs
- Attend all Crew Meetings in support of the engineers
- Provide written weekly and monthly reports
- Available for an on-call emergency
- Assist asset managers in the development of operating expense budgets and capital budgets
- Actively explore efficiencies and cost cutting opportunities to trim the budget
- Be a positive and active contributor to PSF's core values of **Reliability, Advocacy, Collaboration, Integrity,** and **Safety**

- Understand, accept and support Mission Statement, Operating Guidelines, Operational Beliefs and Customer Commitment
- Perform additional tasks as assigned

Experience & Education

- High School Education or GED, plus
- Trade School or College Education in related discipline:
 - Refrigeration – Operating Engineer EPA Certification Universal
 - Refrigeration Mechanics License issued by the City of Seattle
 - Third Grade Steam Engineer License issued by the City of Seattle
 - Electrical – 07 Electrical and 07 Administrators card
- 10 years of experience performing a variety of maintenance activities, including minimum 3 years leading and directing staff
- Excellent verbal, written, listening, persuasion and interpersonal skills
- Ability to interact with customers, field staff, management, and office personnel in a way that builds constructive and effective relationships
- Can work independently with minimum supervision or in a team atmosphere
- Proficient in Angus Anywhere, Microsoft Word, Excel, PowerPoint and Outlook
- Familiar with Windows based and non-Windows based Building Automation Systems
- Valid license and clean driving record required
- Ability to allocate one's time effectively, work under pressure and manage tight deadlines
- Capability to handle multiple demands and completing priorities
- Adapt to new ideas and constant changes
- Willing to work independently with minimal direction
- Quickly responds to emergency situations; detail oriented

Physical Demands

- Must be able to lift and push 50 pounds
- Ability to see and hear well (either naturally or with correction) and speak clearly
- Coordinate the movement of your eyes, hands, and fingers
- Physical requirements include: standing, bending, sitting, climbing and climbing on rooftops, repetitive motions of hands and wrists, driving
- Reach for, handle, use fingers, and manipulate objects
- Must be capable of working extended hour days when job/business needs demands
- Able to climb ladders and walk in uneven terrain
- Will need to be available for support of the 24x7 on-call rotation

Additional Information

- Type: Full-time
- Experience: Experienced
- Compensation: Hourly